

ADMINISTRATIVE - INTERNAL USE ONLY

Office Memorandum • UNITED STATES GOVERNMENT

Approved For Release 2003/04/29 : CIA-RDP84-00780R000200120002-7

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TO : Executive Assistant to the DD/S  
ATTN :   
FROM : Chief, Records Management Staff/DDS

DATE: 28 March 1963

SUBJECT: Mail Transporting Equipment

1. Recommendation #21 of the Survey Report of the Agency Courier System dated 29 June 1962 proposes:

"21. PROVIDE THE COURIER SYSTEM WITH SUITABLE MAIL TRANSPORTING EQUIPMENT".

2. In an effort to assist in accomplishing this recommendation, we have searched for suitable equipment and the attached brochures and photographs illustrate possibilities for consideration.

3. At the request of the Office of Security, I have arranged for Mr. John Liakos, representative of the Werres Company to come here on 3 April at 10:00 to discuss this equipment. This Company has provided special Mail Handling equipment for the State Department, HEW, Social Security and the Pentagon. I will advise whether this company seems to offer possibilities for our use. Perhaps someone from the Office of Logistics Services Division may want to attend this meeting.

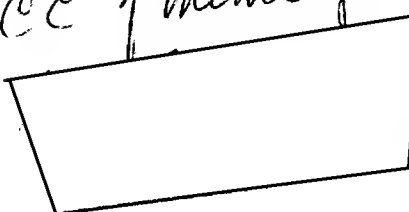


STATINTL

Attachments

STATINTL

cc 1 memo given  
29 Mar 63  
will attend mtg.  
fza

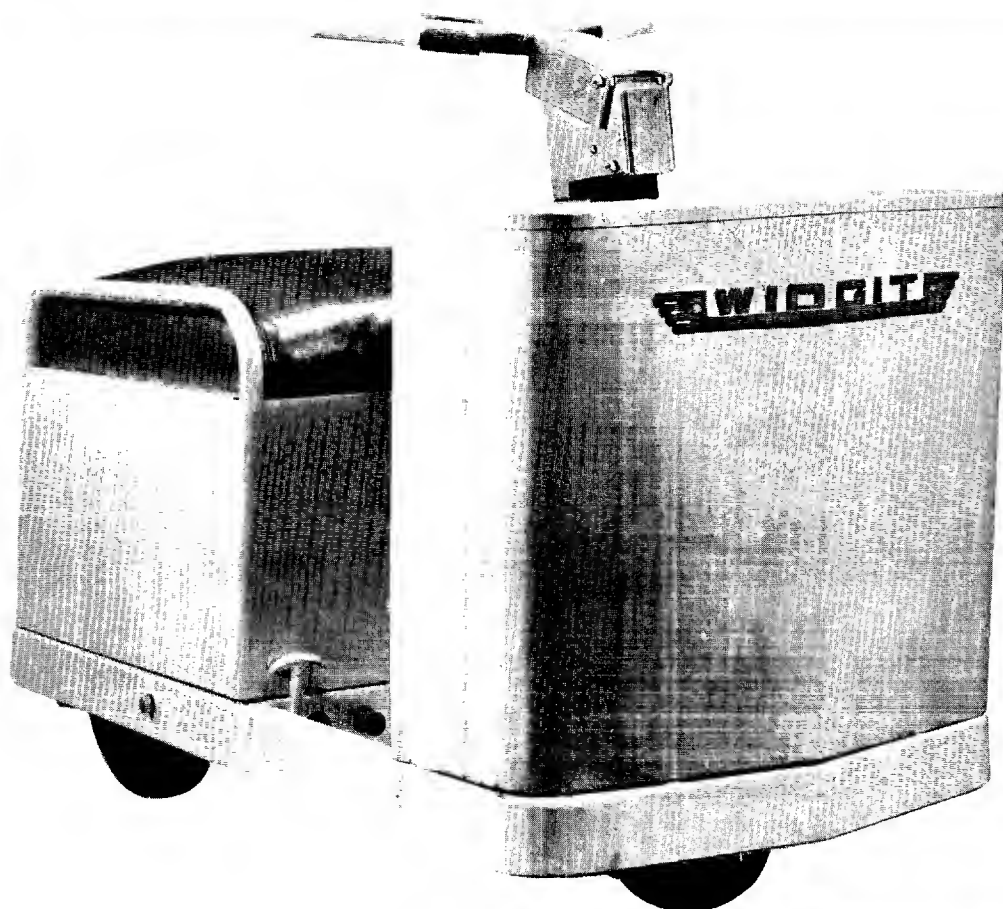


10:00 - 11:00 AM 28.03

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# WIDGIT

BEALL MFG. CO., GRAND RAPIDS, MICHIGAN



## **WIDGIT PERSONNEL CAR**

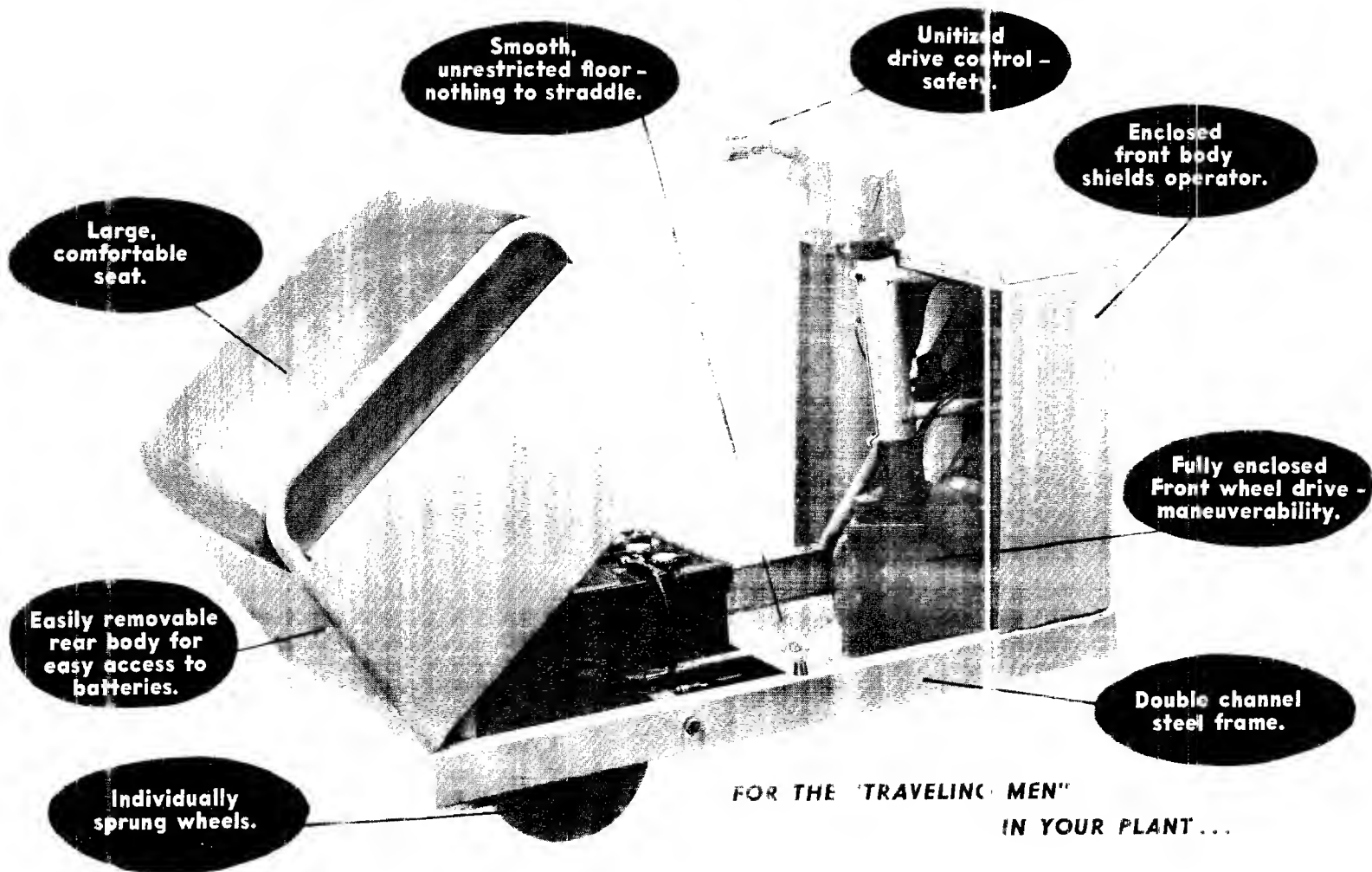
For the  
"Traveling  
Men" in your  
plant

## **WIDGIT INTER-OFFICE TRUCK**

Fast, Flexible  
and safe  
materials handling  
in the office.



# WIDGIT ELECTRO CAR



FOR THE "TRAVELING MEN"

IN YOUR PLANT...

## WIDGIT SPECIFICATIONS:

Length — 49  
 Width — 24  
 Color — Safety code yellow  
 Turning Circle — 60°  
 Range — Approx. 30 miles  
 Speed — Variable to 12 mph.  
 Drive — Fully enclosed chain drive,  
 running in oil. Drive to front wheel.  
 Seat Height — 25"  
 Batteries — 3-115 amp. 6 volt wired in  
 series.  
 Unitized Control — speed selector, and  
 brake are combined on steering bar  
 for maximum safety.  
 Charger — 10 Amp. Selenium rectifier

## OPTIONS:

80 amp. batteries  
 30 amp. HD charger  
 Horn  
 Tire  
 Solid, semi-pneumatic or pneumatic  
 tires

Since its introduction in 1948, the Widgit has pioneered and proved the idea of intra-plant personnel transportation to be economically sound. Each year of experience has resulted in a continually improved product.

The Widgit with its unitized control and front wheel drive remains the safest and most maneuverable of personnel cars.

With unitized control, the operator's hands are always on the brake lever. When emergencies arise, brakes are applied at once. No time is lost moving foot from control pedal to brake.

The Widgit is the lively personnel car. It is quick to start, quick to stop. It will maneuver thru congested areas where you can scarcely walk. It will save you money —

## **CUSTOM DESIGN**

Tailors the  
truck to your  
specific needs  
Here is a  
rear loading  
truck for  
punch card  
trays and  
tape reels



## **WIDGIT INTER-OFFICE TRUCK** **THE ORIGINAL "POWERED" OFFICE TRUCK**

### **WIDGIT SPECIFICATIONS:**

Width — as required  
    recommended min. — 28"  
    recommended ideal — 30"  
    recommended max. — 40"  
Length — as required  
    recommended min. — 48"  
    recommended max. — 96"  
Required length of front body and  
    driver compartment — 36"  
Floor clearance — 3½"  
Front Body — standard as shown  
Rear Body — to requirement  
Color — Safety Yellow — Gray — or  
    to spec.

### **OPTIONS:**

Light  
Horn  
Bell  
20 amp charger  
Deadman brake with electric interlock.  
Solid or pneumatic tires.  
Rubber bumper around frame.

## **WIDGIT INTER-OFFICE TRUCK**

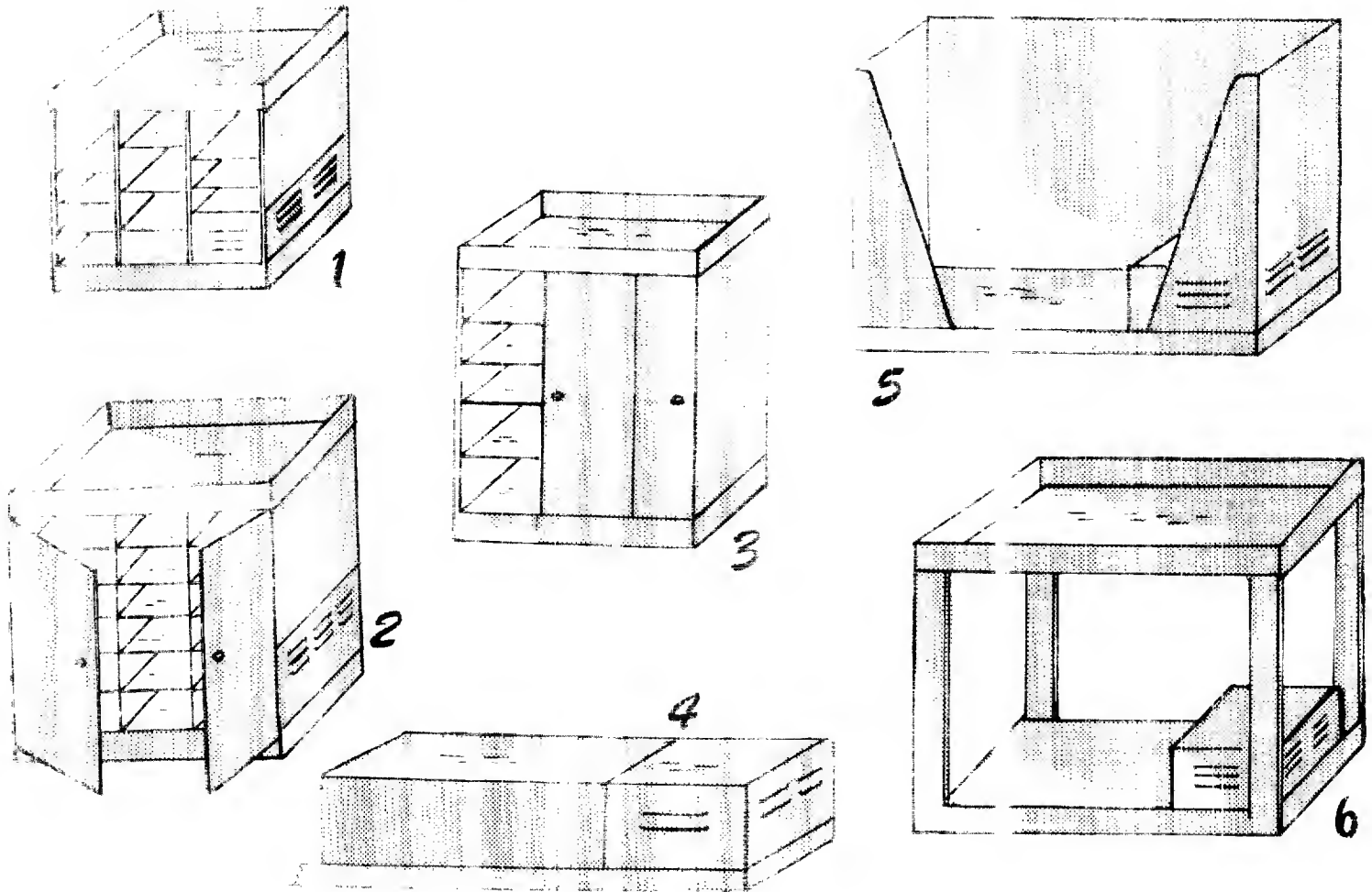
Materials handling — inter office.

In this area you can speed operations and cut costs —  
with the Widgit Inter-Office Truck ***designed to meet  
your requirements.***

Experience has proved the Widgit invaluable in mail  
distribution, supply delivery and movement of such items  
as IBM cards, tapes, paper, files, and yes, even furniture.

The design of the Widgit Inter-office truck, allows it  
to move thru congested areas with ease, with speed and  
safety. The electric power is provided by batteries of suf-  
ficient size for a full days operation. The truck is quiet and  
does not cause distractions to workers. Unitized control  
provides for maximum safety by providing almost instant  
emergency stops.

Let us provide you with case histories of Widgit truck  
operation in offices, hospitals, and like facilities both in  
government and industry.



Shown above are but a few of the many rear body configurations available on the Wiafit Truck.

☆ Body No. 1 was designed for mail distribution in an insurance Co. home office.

☆ Body No. 2 with locking, hinged doors is in use with government agencies requiring "security" in mail distribution.

☆ Body No. 3 has sliding doors which reduce aisle space required. These doors are locking type and among others, is used by large hospitals for drug and pharmaceutical distribution.

☆ Body No. 4 a plain flat bed utility, ideal for bulky loads.

☆ No. 5 is a special body used in bulk handling of mail pouches.

☆ No. 6 a flat, decked, general purpose body. This body is often used for mail distribution. Heavy bulk is loaded on lower platform. Often a removable, compartmented tray is used on top deck.

Our representatives and engineers are eager to work with you in developing the specific truck that you need. Call or write.

**BEALL MANUFACTURING COMPANY**

610 44TH STREET, S.E. GRAND RAPIDS, MICHIGAN

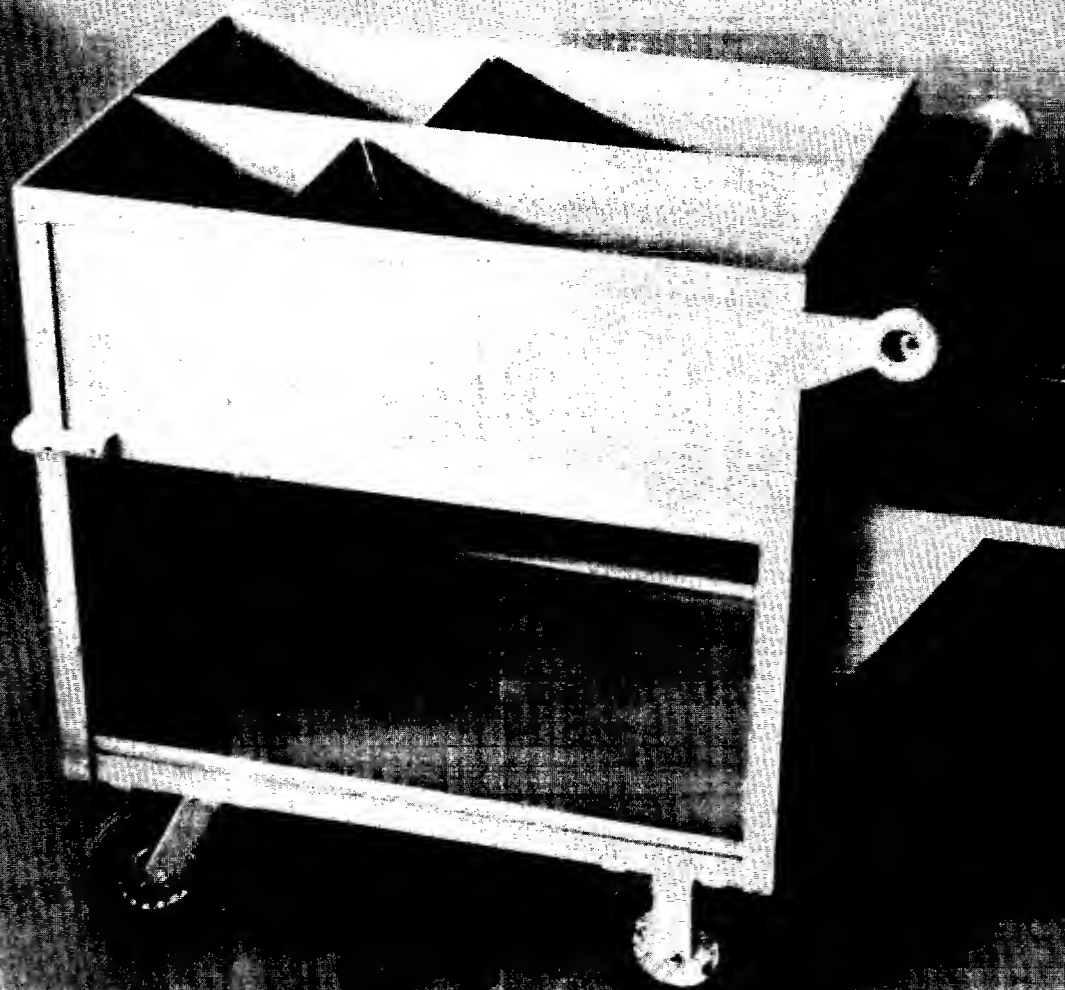
REPRESENTED BY

**PAUL H. WERRES CO., INC.**  
12022 Parklawn Drive  
Washington-Rockville Industrial Park  
Rockville, Maryland  
RICHMOND - BALTIMORE - ROANOKE

Approved For Release

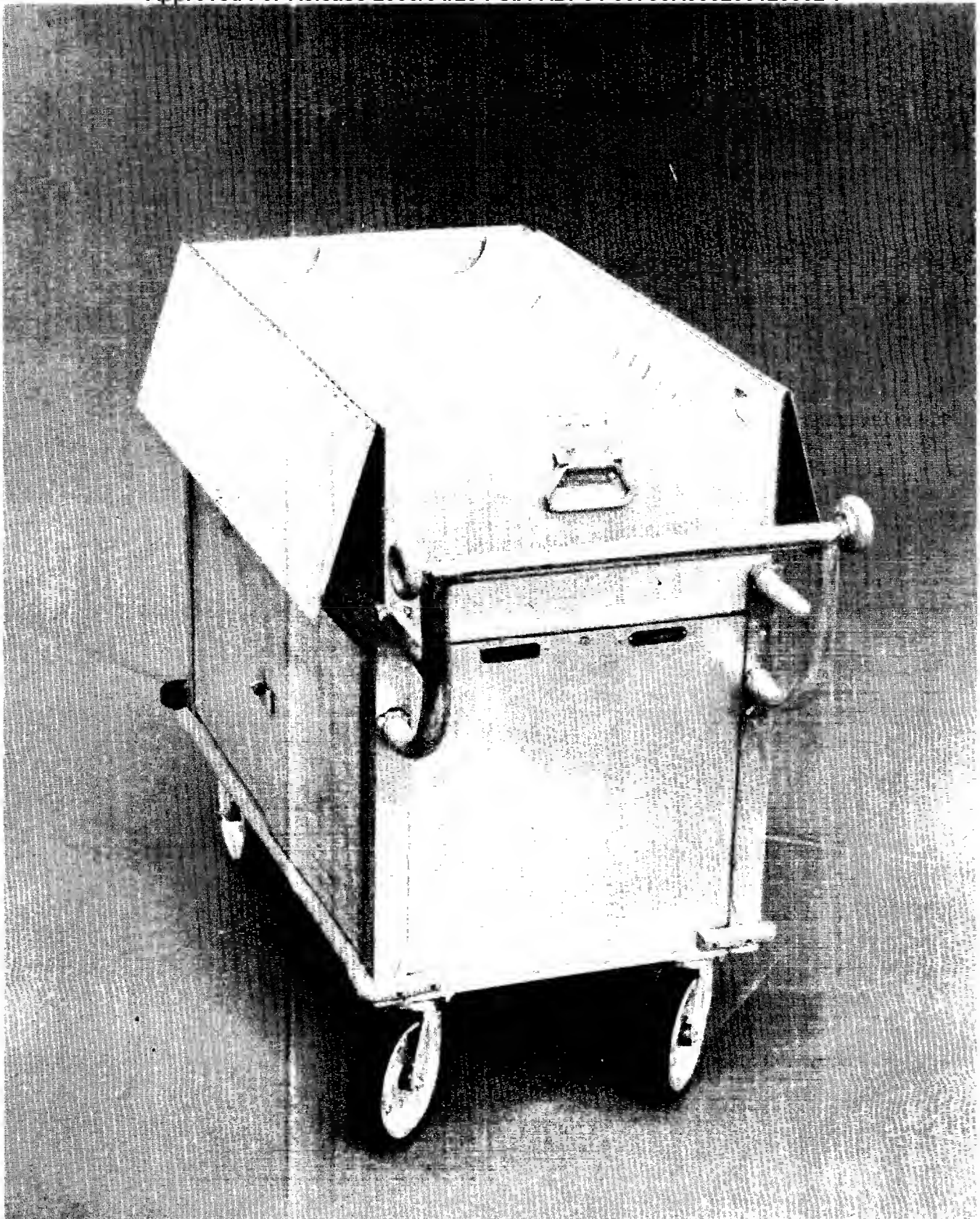
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